



SSC Meeting Minutes
WISH Community School
6550 West 80th Street, Los Angeles CA 90045
Call in Conference Call 1-641-715-3680 Access Code 970986#
(Entrance on Emerson Avenue)

February 15, 2018 at 5:30 p.m.

I. CALL TO ORDER - 5:30

Meeting was called to order by Raj Makwana at 5:39 p.m.

II. ROLL CALL - 5:31

School Site Council Members Present: (Names with "X" indicates present):			
Raj Makwana, President	x	Eddie Ordubegian, Treasurer	x
Ann-Marie Hobbs, Vice President	x	Amy Washburn, Secretary	x
Jessica Leonard, TK-5 Principal	x	Chelsie Murphy, 6-8 Principal	x
Stacey Villarreal, Teacher	x	Rome Sotelo, Teacher	
Zachary Palsson, Teacher	x	Michael Sky, Teacher	x
		Rolin Weber, Student	x
		Natan Benveniste, Student	x
Guests Present: (Names with "X" indicates present):			
Dr. Jason Rudoph	x		
WISH Charter Staff Members Present: (Names with "X" indicates present):			
Dr. Shawna Draxton, Executive Director	x		

III. PUBLIC COMMENT - 5:33

Ivey Steinberg
Christy Skura
Stephanie Rosen

IV. MINUTES: Approval of (Insert Last Month's meeting date) SSC meeting minutes.

V. AGENDA

A. Reports of Officers and Committees - 5:45

Shawna Draxton - Why SSC? [General Training Presentation](#)

This is a working group. We also have formal complaint procedures.

J. Rudolph

SSC is legal requirement.

Brown Act - California's open meeting law. Public agency must follow Brown Act. Any recommendations need to be open and not secret. Public needs to know how we plan to spend public funds. Any deliberation must be done in public. Must provide minimum notice (72 hours) to public of the meeting. Don't have mass communications to SSC. Cannot take any action that is not in the agenda.

Ivey- How does the public add something to the agenda? Send to Chair typically. May not get added to agenda. SSC has limited scope.

Ann-Marie- If you are not present in person, you must be within LAUSD boundaries in order to have a vote and be part of the quorum. Any member attending from a remote location within the California, the location must be announced publicly on the SSC agenda, which is published at least 72 hours prior to the meeting and be open to the public.

1. President (Raj Makwana)

- a. SSC Roles Training
- b. SSC Bylaws
- c. SSC Roberts Rules (J. Rudolph)

2. Committee Updates - 6:00

- a. English Learner (ELAC/LAT) Advisory Committee - Lourdes Perez
Shawna Draxton- Language assessment team has been meeting to review student data and make decisions. Inviting an elementary and middle school parent join the meetings. Started talking about goals

- b. Gifted and Talented Advisory Committee - Jessica Oney and Cecily Mullings
Shawna- Looking for parents to join the meeting. Send email to Principals if interested.
 - c. Special Education (MCD) Advisory Committee - Rachel Woodward
Rachel- Looking for parent volunteers. Meeting quarterly.
Reviewing special achievement data
 - d. WASC/ Teacher Leadership Team Advisory Committee - In the process of getting established
Raj- Hope to have an update by next meeting
 - e. Finance Committee- Jennie Brook
Title I and Title II funds. Will need members on this committee.
Currently just Jennie.
Raj- Does an SSC member need to be on this committee?
 - f. Climate and Culture Committee - In the process of being established
Raj- Hope to have an update by next meeting
 - g. Additional WCA Committees
Stephanie Rosen- Social/Emotional committee
Success stories
- Help parents learn how to do a family charter - Just did one for Kindergarten
- Dialogue between student and teacher
Asking for SSC to experience RULER. Join FB page. Post there.
Talk to others about it. Please be involved.
- Jessica Leonard- For SMART on behalf of Angela Jones
Math Night on 3/1, partnering with Mathnasium and Sylvan
Interactive, family night
More info coming in WISH Wise Weekly
Will be selling Lucky Grams for Science Fair
Looking for parent volunteers to assist with the event

Shari Abercrombie- WISH Cafe

Trying to get more organized about how cafes are assigned. Will be looking at budgets.

Jessica Leonard- Student Leadership on behalf of Cory

Completed some leadership hosted service learning opportunities

Black history art contest due ____

Kindness Week

Parent Liaison update

Spring Fling dance

7th grade retreat coming up in March

Middle school grades hosting WISH Cafes at elementary

WISH Cafe at middle school permanently moved to Wed.

Talent Show - 3/16, student leadership is helping to staff

Natan- Service learning projects went well

Chelsie Murphy- on behalf of Patti Scott

Apologies for not being able to attend. Will attend in the future.

Shari- question about public comment. Must be at beginning or can be at end?

J. Rudolph- SSC can decide when to do public comment. Can put limitations on public comment.

Shawna- Typically public might want to comment before SSC vote.

J. Rudolph- Not appropriate for SSC to deliberate before a vote.

3. **Action Items** - 6:20

- a. Elect members to specific roles

President- Amy (Principal Leonard, second) Motion to nominate Raj (unanimous)

Vice President - Amy (Principal Leonard, second) Motion to

nominate Ann-Marie (unanimous)

Secretary- Eddie (Principal Leonard, second) Motion to nominate Amy (unanimous)

Treasurer- Ann-Marie (Principal Leonard, second) to nominate Eddie (unanimous)

- b. Calendar of meetings for the remainder of the school year
Raj (Principal Leonard, second) 2/15, 3/15, 4/19, 5/17, 5:30-7pm
unanimous pass (Chelsie cannot attend one. will call in as a non-voting member)
- c. Approve Committee list
Raj (Eddie, second) unanimous pass

B. Special Orders of Business: 6:30

- Training on the WCA Leadership policies and procedures to support the SSC in moving ahead with the same internal systems that have been in place in previous years (Christy Skura and Raj Makwana)
Christy- Access to Google drive folder to SSC
 - Event form
 - Annual giving campaign
- Single Plan for Student Achievement (Ms. Leonard and Mrs. Murphy)
Shawna Draxton-
Hope to have document ready at following meeting on how to spend funds
Chelsie-
Goal for translation/interpreter expense
Shari- Can the funds be used to fund field trips?
Shawna- No. Must be around bolstering student achievement
 - Review Part 1: A Guide for Developing a Single Plan for Student Achievement
 - Review Template Part II: The Single Plan for Student Achievement Template
 - Next Steps for SSC to develop Single Plan for Student Achievement
 1. Principals will propose goals and actions to be shared at next SSC

for vote.

Shari- If you want to join a committee, how do you do it?

Shawna- Contact principal

Christy- Please add to WISH Wise Weekly

VI. ADJOURNMENT

The meeting was adjourned at __6:57__p.m.

NOTICES:

1. The next regular meeting of the School Site Council will be held on March ____, 2018 @ _____ p.m.

2. WISH Charter is nonsectarian in its programs, admission policies, and employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. The Elementary School Facilities Manager has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in WISH Charter's open and public meetings. Requests for disability related modifications or accommodations should be made 72 hours prior to the meeting to Elementary School Facilities Manager at 310.642.9474.

3. Members of the public requesting translation services are required to notify the school within 48 hours of the board meeting. Please contact the Elementary School Facilities Manager at 310.642.9474.

* Non-agenda items; no individual presentation should be for more than 3 minutes and the total time for this purpose should not exceed 15 minutes. Ordinarily, SSC members will listen to presentations and no action is taken on open comment items unless they are previously agendized.

** For meetings held by teleconference, attendees may participate at WISH Charter,

6550 W. 80th Street, Main Office. Alternatively, for more detailed information on other locations, attendees may contact the Elementary School Facilities Manager at 310.642.9474.